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**Norwood Forum Committee**

**Monday 8 January 2024 at 6:30pm**

**Zoom meeting**

**Minutes**

**Present:** Anne Crane (AC)**,** Jane East (JE), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair), Sue Osborn (SO), Jane Pickard (JP), Laura Rigden (LR) and Philip Virgo (PV)

**Apologies for absence:** Noshir Patel (NP) (Treasurer)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

**Co-option**

Sue Osborn (SO) had attended and observed the meeting on 11 December 2023 and subsequently indicated her willingness to serve. On the recommendation of KH, agreed:

That SO be co-opted onto the Committee, with the same status as other committee members, to serve until the June 2024 AGM.

TS to send necessary joining information.

1. **Notes of last meeting: Monday, 11 December 2023**

Approved.

1. **December Committee decisions**

The Committee reviewed the decisions taken at the December 2023 meeting and decided to progress the key issues as follows:

1. Networking meeting

KH to have a WhatsApp discussion w/c 08.01 with LR and JE to agree: date for event, draft ToR, list of organisations to invite.

1. Are you ready to vote? Voter registration and voter ID Campaign Plan

KH to provide JE with school and youth group contacts  
JE to draft letter to schools and youth groups  
JE to draft response to LBL Democratic Services: Wayne Chandai, including request:

* to contact Lambeth Youth Council to get involved in colleges, schools and youth clubs (as no response had been received to the Forum’s direct contact with them)
* For the cut-off dates for voter registration and registration for ID in time to vote in 2 May elections.

JE to provide wording for SO to send LBL education contact Peter Compton for inclusion in regular mailing to schools.

JP to establish which Cabinet Member is responsible for youth engagement.   
JE to convene online or in-person meeting with NP/JP/TS to:

* Sign off response to LBL Democratic Services
* Sign off letter to responsible Cabinet Member
* Decide practical arrangements for street stalls: date/stall/LBL leaflet/handout on postal voting
* Timescales

1. Representations to Lambeth

* Streatham Wells LTN trial: as KH unable to attend LFN December meeting due to unexpected family priorities, and next meeting in late Jan/early Feb not yet arranged, KH to email three or four Forums instead. If it is clear others have had the same experiences as ourselves on no responses from officers and apparent non-compliance with requirements on consideration of representations, then KH will push for this issue to be an agenda item at the next LFN meeting, and report back to the Committee in due course.
* Shared bays for e-scooters and dockless bikes: meeting with LBL officers had been sought: KH & AC will attend. Opportunity will also be taken to raise:
* Rules to ensure use of bays is mandatory (AC would establish rules in light of implementation in Southwark)
* Who pays for all implementation and enforcement work
* Programme for proposed local CPZs
* Outcome of analysis of West Dulwich “CPZ” proposals to be also raised.
* Housing Strategy 2023-30: no further action.

1. Health and Wellbeing

How Green Can We Go - AGM recommendations

At the suggestion of KH, a local Green Alliance is emerging and is planning to meet at the end of January/beginning February. Is there another committee member who would wish to attend the inaugural meeting along with KH? Governance issues would need to be considered before the alliance develops.

Mum for Lungs: an article had been developed for the forthcoming Forum newsletter.

JP volunteered to take forward the development of a comprehensive directory on local recycling routes; KH to send relevant previously published Forum web page. PV offered to assist.

SO to report back to next meeting on outcomes from design contacts at Royal College of Art and other colleges.

Thriving Norwood

Agreed:

1. Noted the position on the round 2 funded projects (section 1), with a further report from KH and LR to next meeting following a discussion that week.
2. On the Thriving Norwood Co-ordinator role:
3. To note the terms of the Changing Lives application.
4. To note that Norwood Forum was the lead in developing the new post and not the employer; the postholder would be self-employed and report to the Thriving Norwood Network Steering Group with the two Co-Chairs being their line managers.
5. To agree to receive £5k from LB Lambeth for the proposed interim financial support to the scheme.
6. Noted on nurturing organisations required for possible grant funding applications, requests should be forwarded to KH: info@

JE to provide any views on the application by close of play the next day.

Wild Norwood: report back

Noted, with KH to gather social media for analysis against previous years (and share with the committee) and present to new Norwood Green Alliance will a view to expanding its potential going forward.

Community Safety

The community safety arena was restructuring and piloting delivery of services in different ways and accessing various pots of money (e.g. from the Home Office). The role of the Lambeth Safer Neighbourhood Board is expected to be revisited after the annual statutory consultation meeting of the Safer Lambeth Partnership Executive on Friday 12 January and PV would report further in the light of its decisions.

PV expected to come forward with proposals to develop the Forum CSP web page to access advice on reporting incidents and the necessary advice wording needed to be carefully developed.

On Safer Neighbourhood Panels (quarterly meetings), the Forum would be represented as follows:

* Gipsy Hill - GO
* Knight’s Hill - JP
* St. Martin’s – PV
* West Dulwich – AC (PV is chair)

Reporting back by each rep to be via Forum reporting form.

1. Planning applications and pre-applications

Councillor Danny Adilypour (21.12.23) had alerted the Sites18/19 local community grouping to the submission of the updated version of SADPD to forthcoming Cabinet meeting (15.01.24). An online meeting of local community group is to be held on Wednesday: KH and AC would attend and any other committee member wishing to attend should advise KH. The grouping would decide how to respond, including whether or not to make representations at the Cabinet meeting.

1. Treasurer’s report  
   KH/NP meeting to be scheduled for January 2024.

Consideration of further Norwood Forum Community Grants scheme: update report to next meeting to enable a decision on a further round and establish lead committee member. JE would advise accordingly the grant recipient who had asked if a further round was to be held.

1. Streetworks programme   
     
   Report to February meeting
2. Civic Awards nominations update

Norwood Forum to be represented at Ceremony (07.02.24) by KH/GO/NP (JE as reserve).

**3. Public transport on our patch**

AC will lead on the following activities:

* + Evidence gathering to establish extent of the problem - data to be sought from TfL on reliability and journey times of all the bus services in our area.
  + To ask TfL whether 315 route will get extra buses when journey extended to Springfield.
  + To consider how best to seek comments from local people on their particular experiences of journeys or attempted journeys on bus and train services: the nature of the problem experienced, the journey being undertaken or attempted and how the problems encountered might be solved.
  + To ask Network Rail where Tulse Hill is in the queue for step free access and what is required to deliver this.
  + To tell Lambeth what we are doing and ask how they are assessing impact of LTNs on bus journey times and reliability.
  + To copy correspondence to London Travel.

The meeting ended at 7.50pm.

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| **Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {19.06.23} * report to next meeting | KH/NP//TS | 05.02.24 |
| 1. Finance NP/KH meeting in January to review expenditure for 2024 and make recommendation on grant giving | NP/KH | 05.02.24 |
| 1. Website: addition of health & wellbeing page and updated community safety pages {20.02.23} | KH/PV/LR | 05.02.24 |
| 1. Draft Site Allocations Development Plan: sites 18 & 19{08.01.24}:  * Outcome of Cabinet (15.01.24) etc | KH & AC | 05.02.24 |
| 1. GDPR and data protection: annual review {24.07.23} | TS | By 01.08.24 |
| 1. EDI {06.11.23}:  * Plan networking meeting | KH/JE/LR | By 12.01.24 |
| 1. Voter registration and voter ID campaign: {08.01.24}:  * Various actions to be taken forward at further mtg. | JE/JP/NP/  TS |  |
| 1. Streatham Wells LTN: lack of consideration of views and adequate response {08.01.24}:  * Raise with 3-4 Forums and report back | KH | 05.02.24 |
| 1. Shared bays for e-scooters and dockless bikes: {08.01.24}:  * KH & AC to attend mtg. with LBL officers and repot back | KH/AC | 05.02.24 |
| 1. Public transport on our patch: {08.01.24}:  * KH & AC on outcomes so far | KH/AC | 05.02.24 |
| 1. Green Norwood: how green can we go? {08.01.24}:  * Green alliance mtg.; report back, inc. on future of Wild Norwood. * Recycling directory   Also consider:   * Categorise list of suggestions from AGM * Recycling research and web page * EV research and web page * Schedule discussion on CPZs | KH  JP  KH  KH  KH  KH/TS | 05.02.24 |
| 1. Community Safety Partnership: web page and quick wins {06.11.23} | KH | 11.12.23 |
| 1. Thriving Norwood: funding application for Coordinator {08.01.24} | KH | 05.02.24 |
| 1. Norwood Forum Community Grants scheme: consider further round {08.01.24} | KH/NP | 05.02.24 |

**Groups with named Norwood Forum representative**Seek contact details as necessary from KH

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network KH (NP)  
Lambeth Biodiversity Network KH  
Friends of various parks –

* Norwood Park - JE
* Tivoli Park - JP
* Tritton Vale Pocket Garden - GO
* Brockwell - NP

Safer Neighbourhood Panels – ward based:

* Gipsy Hill – GO (Pete Elliot chair)
* Knight’s Hill – JP
* West Dulwich – AC (PV is Chair)
* St. Martin’s – no one (PV deputy chair)

Friends of West Norwood Health & Leisure Centre & Park - JP  
Lambeth Thriving Network – KH (co-chair)   
Lambeth Local History Forum – TS

West Norwood Neighbourhood Working Pilot - KHLambeth Community Hub Network - PV  
Lambeth Food Hub Network – not currently meeting regularly

Lambeth Voluntary and Community Sector Participation Group - KH

Lambeth Prevent Advisory Group – PV (CSP)

Lambeth Digital Inclusion Network – PV (CSP)

West Norwood Cemetery - TS

Streetworks - KH, NP, TS

Friends of Gipsy Hill - KH

Norwood Action Group – NP

Also:   
Lambeth Air Quality Action Plan Steering Group – AC to advise (ask Sandy Nutgens)  
Lambeth Neighbourhood Champions – Freshview; all to raise requests/issues with Jason Prentis: [JPrentis@lambeth.gov.uk](mailto:JPrentis@lambeth.gov.uk)  
Lambeth Safer Neighbourhood Board – PV to advise outcome of meeting with Olivia Patton  
Health and Wellbeing Network Breakfast meetings and Primary Care Networks/PEG/PPG – CSP: KH/PV/LR separate discussion  
Norwood Forum Planning Sub-Committee: AC/GO/NP/JP