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**Norwood Forum Committee**

**Monday 6 November 2023 at 6:30pm**

**Zoom meeting**

**Minutes**

**Present:** Jane East (JE), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair) (part), Noshir Patel (NP) (Treasurer), Jane Pickard (JP) and Laura Rigden (LR)

**Apologies for absence:** Anne Crane (AC) and Philip Virgo (PV)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meetings**

Wednesday, 2 September 2023 (Committee): approved.

Saturday 15 July 2023 (AGM): approved draft for publication.

1. **Reflection on EDI workshop** (written report)

The Committee discussed the outcomes of the EDI workshop (23.09.23) concluding, whilst convivial, it lacked the sufficient direction to drive forward an action plan, which is what we had hoped to achieve. A working group was established (KH/JE/LR) with an initial plan to organise a networking meeting in the New Year leveraging our considerable list of contacts with the theme of discussing EDI but possibly also the current campaigning work of the Forum: Green: how far can we go?, and voter registration/voter ID. It was agreed it will be important that the event has an agenda and purposeful planned outcomes that can be achieved within the time.

KH to transcribe flip chart sheets/post-it notes from EDI workshop.

KH had already given honest feedback to the LFN.

1. **Are you ready to vote? Campaign Plan** (written report)

Following an introduction from JE, and discussion, approval was given to the worked up proposed campaign to work with the Council to ensure all members of our community have the opportunity to vote in the upcoming 2024 elections. Any detailed comments to be sent to JE the next day so the approaches can be made to the Council and Lambeth Youth Council and ensure the campaign can be in place for implementation from January 2024. LR would join the working group (JE/JP/NP/TS) to progress - with a concentration on comms for youth.

Comments shared at the meeting:  
KH – on the sentence relating to funding – revised to say funding through the Lambeth Forum Network  
TS – will advise on how and who to both draft letters could be sent

1. **Health and Wellbeing**

How Green Can We Go (written report)

Consideration was given to the extensive list of suggestions made by attendees at the AGM, and KH would assign these into four categories:

1. Not for the Forum to progress
2. Quick wins
3. Plan needed to progress
4. Too complicated for immediate action; put on hold

Following suggestions from JP:

* A comprehensive web page on local arrangements for recycling would be developed. This would involve a reconsideration of the (now unpublished) Covid19 info. page, updated to reflect the Council’s recently adopted waste and recycling strategy and website advice. Food waste recycling would be included.
* A page with advice on electric vehicle recharging would also be investigated.
* The Committee would schedule a discussion on CPZs; TS to again chase Lambeth officers on the current programme for local introduction (as the previously published timetable had slipped) and source material for the basis of this discussion.

A response was still awaited from Lambeth officers on the Streatham Wells LTN; LTNs might also require a similar discussion.

The possibility of supporting a local renewable community energy project was discussed, and it was agreed to assign category 4 (as above) to this project.

Wild Norwood 2023 (Sunday 26 November – Sunday 10 December 2023) (written report)

The Committee agreed the proposed programme of activities, on the basis of collaboration with the organisations listed which would supply the lion’s share of the necessary resources. The programme (as amended at the meeting) would include:

* Window Wanderland – where local residents design and display backlit paper displays in their own windows – the theme this year is TREES. (Norwood Forum lead)
* Library: a ‘How Green Can We Go’ exhibition with drop-in events on certain topics with specialist guests for the duration of Wild Norwood (see AGM minutes) – also referencing COP28. KH would approach the Southbank & Waterloo Neighbours community forum to make a presentation on their Net Zero plans (Norwood Forum lead)
* Library: a book display on sustainability (Norwood Forum lead)
* Picturehouse: a suitable film was being sourced (Norwood Forum lead)
* Library & Picturehouse: a community window display in the front windows (Norwood Forum lead)
* Cemetery: a Glowing Cemetery fair in partnership with South London Botanical Institute on 10 December as a festival finale event. This will have stalls with festive, nature based activities (akin to the 2022 Tivoli Park event, but with added fairy lights) and Morris Dancers (West Norwood Cemetery lead)
* Cemetery: two guided tree walks (one on 26 November (first day of the festival) and one on the last day (10 December) and one bird walk (9 December) (West Norwood Cemetery lead)
* Cemetery: a special lantern procession from the main entrance to a festive storytelling event in the chapel, to be followed (provisionally) with a star gazing session run by Croydon Astronomical Society. (West Norwood Cemetery lead)
* Self-guided walks and activities and other info shared daily on nature based topics, especially biodiversity. (West Norwood Cemetery lead)

Further ideas for the programme were still welcome, and also for future collaboration with the West Norwood Cemetery NLHF project.

KH advised that the Grantham Prize mural on the corner of Norwood Road and Elmgreen School should be finished this week. The mural message relates to young people having a voice with a focus on voting and would involve pupils from Elmgreen School.

Thriving Norwood: funding application

The stalls at September, October and November Feasts had been very successful with funded projects staffing the stalls throughout the day and enjoying the benefits of networking with each other as well. The location for November was thought to not have been as good as for October, but KH will be seeking feedback once again from those working on the stall to help improve the next one

LR shared her own comments on the November stall, especially on how good it was to have two volunteers from the Key Changes project. Also on her own Mental Health First Aid project which began the day before – a long, challenging, thought provoking and ultimately very successful full day of training with a very interesting and varied group of participants.

KH to complete the application for funds to pay a part time Thriving Norwood coordinator, and circulate details to the Committee. Recruitment would be for the steering committee to devise, but it will be using the Council’s standard recruitment format as a framework to ensure a transparent process.

The current Thriving Norwood projects have all mostly started: [www.norwoodforum.org/thriving-norwood-2](http://www.norwoodforum.org/thriving-norwood-2). Committee members were asked to share details of all these free projects with their contacts – and to look for themselves if there might be something of personal interest.

A further Norwood Forum Community Grants scheme would be dependent on the outcomes of a meeting on the accounts (KH/NP).

Community Safety Partnership

Not discussed due to time constraints, but KH/PV/LR were to meet to identify quick wins and consider currently unpublished web pages; to be discussed at next meeting.

1. **Lambeth Civic Awards Scheme**

Noted. A further discussion on WhatsApp may be held.

1. **Planning applications and pre-applications**

Mostly not discussed due to absence of AC. Noted work by Councillor Olga FitzRoy on the repositioning of the hoarding at Norwood Road/Thurlow Park Road (south side) building site which had enabled the pavement to be reinstated and the bus stop to be reopened.

1. **Representations to Lambeth**

Noted that a reply had still not been received.

1. **Remembrance Sunday**

Agreed Thriving Norwood grant recipients had been asked for a volunteer to lay the community wreath at the Vincennes War Memorial alongside one of our committee members (AC and PV have volunteered for that role).

KH is organising a smaller remembrance service in collaboration with St Lukes and St Matthews at the war memorial in the cemetery. Anyone may attend, though it will not be widely publicised. This service will begin at 12noon and last about 30minutes.

1. **Confidentiality**

KH had proposed that everything discussed and shared by committee members by email, in the WhatsApp group, in our meetings, over the phone and in online meetings should be treated as confidential to committee members and not to be shared outside of the group in part or whole - without checking first. Particular care should be taken not to add in external recipients to email streams that originated from a committee member. To be discussed further on WhatsApp.

1. **Other business**

Report back forms

Noted completed return from KH on Lambeth Local History Forum meeting and template form for others to use in the future.

Lambeth Council new Housing Strategy 2023-30: consultation

Noted GO had agreed to provide draft response to the committee by 10.11.23. The consultation closing on 20 November 2023:

[www.lambeth.gov.uk/consultations/have-your-say-lambeths-new-housing-strategy-2023-2030](http://www.lambeth.gov.uk/consultations/have-your-say-lambeths-new-housing-strategy-2023-2030)

JP had drafted views on one major aspect and would forward to and discuss with GO,

Next meeting: Monday 11 December 2023 (6:30pm) at The Hope.

The meeting ended at 7:48pm.

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| **Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {19.06.23} | KH/NP//TS | 11.12.23 |
| 1. Treasurer reports {20.02.23} | NP | 11.12.23 |
| 1. Planning applications {19.06.23}  * Avenue Park Road application; draft response * Auckland Hill appeal; report back on response * East Place dark kitchens | AC |  |
| 1. Website: explore addition of health & wellbeing page {20.02.23} | KH/PV/LR |  |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {15.05.23}  * Draft report * Draft FoI * Movement against tall blocks | KH  ACr  KH |  |
| 1. GDPR and data protection: annual review {24.07.23} | TS | By 01.08.24 |
| 1. EDI {06.11.23}:  * Transcribe flip charts from session (23.10.23) * Plan networking meeting | KH  KH/JE/LR | Before Xmas |
| 1. Voter registration and voter ID campaign: {06.11.23}:  * Send letters to Lambeth Council and Lambeth Youth Council * Plan campaign in light of responses | JE  JE/JP/NP/  LR/TS | Campaign to be agreed before Xmas |
| 1. Green Norwood: how green can we go? {06.11.23}:  * Categorise list of suggestions from AGM * Recycling research and web page * EV research and web page * Schedule discussion on CPZs * Lambeth responses on Streatham Wells LTN and shared bays for e-scooters and dockless bikes | KH  KH  KH  KH/TS  TS | 11.12.23 |
| 1. Community Safety Partnership: web page and quick wins {06.11.23} | KH | 11.12.23 |
| 1. Wild Norwood 2023: implementation {06.11.23} | KH | 11.12.23 |
| 1. Thriving Norwood: funding application for Coordinator {06.11.23} | KH |  |
| 1. Norwood Forum Community Grants scheme: consider further round {06.11.23} | KH/NP | 11.12.23 |

**Groups with named Norwood Forum representative**Seek contact details as necessary from KH

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network KH (NP)  
Lambeth Biodiversity Network KH  
Friends of various parks –

* Norwood Park - JE
* Tivoli Park - JP
* Tritton Vale Pocket Garden - GO
* Brockwell - NP

Safer Neighbourhood Panels – ward based:

* Gipsy Hill – GO (Pete Elliot chair)
* Knights Hill – JP
* West Dulwich – PV
* St. Martins – PV (deputy chair)

Friends of West Norwood Health & Leisure Centre & Park - JP  
Lambeth Thriving Network – KH (co-chair)   
Lambeth Local History Forum – TS

West Norwood Neighbourhood Working Pilot - KHLambeth Community Hub Network - PV  
Lambeth Food Hub Network – not currently meeting regularly

Lambeth Voluntary and Community Sector Participation Group - KH

Lambeth Prevent Advisory Group – PV (CSP)

Lambeth Digital Inclusion Network – PV (CSP)

West Norwood Cemetery - TS

Streetworks - KH, NP, TS

Friends of Gipsy Hill - KH

Norwood Action Group – NP

Also:   
Lambeth Air Quality Action Plan Steering Group – AC to advise (ask Sandy Nutgens)  
Lambeth Neighbourhood Champions – Freshview; all to raise requests/issues with Jason Prentis: [JPrentis@lambeth.gov.uk](mailto:JPrentis@lambeth.gov.uk)  
Lambeth Safer Neighbourhood Board – PV to advise outcome of meeting with Olivia Patton  
Health and Wellbeing Network Breakfast meetings and Primary Care Networks/PEG/PPG – CSP: KH/PV/LR separate discussion  
Norwood Forum Planning Sub-Committee: AC/GO/NP/JP