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**Norwood Forum Committee**

**Monday 29 August 2023 at 6:30pm**

**Zoom meeting**

**Minutes**

**Present:** Anne Crane (AC), Jane East (JE), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair), Noshir Patel (NP) (Treasurer), Jane Pickard (JP) and Philip Virgo (PV)

**Apologies for absence:** Laura Rigden (JR)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meeting: Monday, 24 July 2023**

Approved.

1. **Representation**

Each committee member present shared their own thoughts on the role of Norwood Forum and their contribution.

TS to produce summary of key points (see private addendum to these minutes). Committee members were asked to reflect on their thoughts and come to the next committee meeting with one idea each on how the Forum can turn those thoughts into positive action going forward.

These new objectives would need to be aligned to the original objectives of the Forum.

KH to invite two potential new members to the next meeting.

The Committee considered the list of committees and organisations on which Norwood Forum has been represented; there were no new bodies to add other than Friends of Gipsy Hill (with which there was already regular liaison). The agreed list is set out on the last page of these minutes, together with actions arising.

1. **The next 12 months**

TS & KH to produce draft calendar for discussion at next meeting.

1. **Thriving Norwood** (see report circulated by KH earlier on day of meeting)

Noted update from KH on grant funding round 2:

* 39 applications were received and 23 projects were funded.
* The approved applications are uploaded to the website here: [www.norwoodforum.org/thriving-norwood-round-2](http://www.norwoodforum.org/thriving-norwood-round-2)
* The administrative arrangements in place throughout the lifespan of the projects.
* The arrangements established for supporting project leader workshops and networking opportunities, including a WhatsApp group.
* The Health and Wellbeing stall at all four pre-Christmas West Norwood Feasts, to enable all projects to promote their projects. The stall is funded by the Hill, Brook and Dale Primary Care Network.
* Norwood Forum will also promote the projects through social media and newsletters.
* The requirement for KH to produce both an interim and final report on the overall scheme.

Also noted the arrangements in place to resource the Thriving Norwood Stakeholder Group; KH serves as co-chair.

Further funding from Lambeth for grant schemes under Thriving Norwood is unlikely due to the current financial climate. The committee therefore considered a proposal that Norwood Forum apply to the Lambeth Council Changing Lives scheme for funding to employ a Norwood Health and Wellbeing Coordinator. This post would be responsible for driving forward the initiative at arms length from Norwood Forum; the Coordinator would probably report to the Stakeholder Group.

Noted that the background to Thriving Norwood, was set out in the excel spread sheet provided at the last meeting: ‘Norwood Forum and Lambeth Health Care esp Health and Wellbeing’; all to re-read {this is now v3 following some minor updates regarding the Hills, Brook and Dale PCN}.

Agreed that Norwood Forum be the lead organisation to make the funding application to Changing Lives for a grant to fund a freelance Norwood Health & Wellbeing Coordinator; KH to draft.

1. **LFN Commissioning Outcomes 2021-24**

Agreed to take up the offer from the Lambeth Forum Network for a training session on EDI. Session to be with Committee members only. The two hour session would be either an evening slot from about 7pm - 9pm or a weekend slot.

1. **Working towards a greener Norwood**

Not discussed due to lack of time.

1. **Other business**

None; other than: next meeting agreed as: Tuesday 26 September 2023 (6:30pm) at the Hope (apologies from TS).

The meeting ended at 7:43pm.

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| **Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {19.06.23} | KH/NP//TS |  |
| 1. Naming the Station Rise to Norwood Road alley way: competition with Elmgreen School. ACr: note on street naming principles NP: consider competition {28.04.21} | ACr  NP |  |
| 1. Treasurer reports {20.02.23} | NP |  |
| 1. Planning applications {19.06.23}  * Avenue Park Road application; draft response * Auckland Hill appeal; report back on response | AC |  |
| 1. Equality, diversity and inclusion: EDI Policy – implementation {19.06.23} | GO/JP/JE | 24.07.23 |
| 1. Website: explore addition of health & wellbeing page {20.02.23} | KH/PV |  |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {15.05.23}  * Draft report * Draft FoI * Movement against tall blocks | KH  ACr  KH |  |
| 1. GDPR and data protection: annual review {24.07.23} | TS | By 01.08.24 |
| 1. **Norwood Forum role in 2023-24** {24.07.23}:  * **Draft objectives** * **Calendar of commitments** * **AGM** outcomes on Greener Lambeth * LFN Commissioning Outcomes 2021-24 | TS  KH/TS  KH/TS | 29.08.23 |
| 1. Thriving Norwood: Norwood Forum Community Grants scheme (round 2) {29.08.23} | KH |  |
| 1. Thriving Norwood: funding application for Coordinator {29.08.23} | KH |  |
| 1. LFN EDI training session {29.08.23} | KH |  |

**Groups with named Norwood Forum representative**Seek contact details as necessary from KH

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network KH (NP)  
Lambeth Biodiversity Network KH  
Friends of various parks –

* Norwood Park - JE
* Tivoli Park - JP
* Tritton Vale Pocket Garden - GO
* Brockwell - NP

Safer Neighbourhood Panels – ward based:

* Gipsy Hill – GO (Pete Elliot chair)
* Knights Hill – JP
* West Dulwich – PV
* St. Martins – PV (deputy chair)

Friends of West Norwood Health & Leisure Centre & Park - JP  
Lambeth Thriving Network – KH (co-chair)   
Lambeth Local History Forum – TS

West Norwood Neighbourhood Working Pilot - KHLambeth Community Hub Network - PV  
Lambeth Food Hub Network – not currently meeting regularly

Lambeth Voluntary and Community Sector Participation Group - KH

Lambeth Prevent Advisory Group – PV (CSP)

Lambeth Digital Inclusion Network – PV (CSP)

West Norwood Cemetery - TS

Streetworks - KH, NP, TS

Friends of Gipsy Hill - KH

Norwood Action Group – NP

Also:   
Lambeth Air Quality Action Plan Steering Group – AC to advise (ask Sandy Nutgens)  
Lambeth Neighbourhood Champions – Freshview; all to raise requests/issues with Jason Prentis: [JPrentis@lambeth.gov.uk](mailto:JPrentis@lambeth.gov.uk)  
Lambeth Safer Neighbourhood Board – PV to advise outcome of meeting with Olivia Patton  
Health and Wellbeing Network Breakfast meetings and Primary Care Networks/PEG/PPG – CSP: KH/PV/LR separate discussion  
Norwood Forum Planning Sub-Committee: AC/GO/NP/JP