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**Norwood Forum Committee**

**Monday 19 June 2023 at 6:30pm**

**Zoom meeting**

**Minutes**

**Present:** Anne Crane (AC), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair), Noshir Patel (NP) (Treasurer) and Jane Pickard (JP)

**Apologies for absence:** Jane East (JE) and Philip Virgo (PV)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meeting: Monday, 15 May 2023**

Approved.

1. **Work programme 2022-23**

Noted.

1. **LFN Awayday**

No further developments to report.

1. **LFN** **Commissioning Outcomes 2021-24** (EDI policy: approved version)

Since the last meeting:

* KH had attended the Lambeth Volunteers Fair and attracted a number of potential members who would be approached further and invited to the forthcoming AGM.
* One further individual was expected to put themselves forward to join the Committee.
* JP had not had any feedback following post in SE27 Parents Facebook group.
* AC was to approach a local individual.
* KH reported on the success of the Teen Fair event at West Norwood Library. Further engagement is underway with a small group of stakeholders involved in the Teen Fair having already met once online to discuss youth engagement going forward. KH suggested a Norwood Youth Council might be one option as all the stakeholders are looking to improve their youth engagement.

The Sub-Committee (GO/JE/JP) was asked to meet to consider further the actions agreed in March:

1. Ways of attracting committee members from the following groups:

* Black residents via local churches: GO
* Portuguese and Brazilian via contacts in local community (Portuguese/Brazilian is the second most spoken language in Norwood after English)
* Residents of local Lambeth council estates via TRAs (KH to additionally follow up on a contact made via Site 18/19 campaign)
* Young people (20-30 yr. olds) via Parents group (JP had not had any feedback following post in SE27 Parents Facebook group)

1. Draft text for use in social messaging – about volunteering with the Forum.
2. Initial outcomes of JE discussions with Deputy Head of Elmgreen School

KH to include ongoing work on the EDI in Annual Report 2022-23.

1. **Website and comms review workshop**

Noted.

1. **Chair’s report on campaigns**

The Committee was updated as follows:

[SADPD: sites 18 & 19](https://norwoodforum.org/site-18-and-site-19):

* KH to follow up on further response from Cllr Danny Adilypour
* KH to call meeting of sub-group when time allowed and ask Helen Hayes to include in address to AGM.

Streetworks:

* Norwood Road: for recent developments see [website news story](https://norwoodforum.org/node/2763).
* Tulse Hill gyratory: it was the 10th anniversary of the local community seeking the removal of the Tulse Hill gyratory. KH had attended the recent walkabout with the CE of Lambeth Council and he had agreed to write to TfL to seek to ensure current impetus on preparatory work was maintained. AC would follow up on the re-installation of pedestrian Look Right/ Look Left markings.

1. **Health & Wellbeing village (07.05.23) and Teen Fair (03.05.23)**

Health & wellbeing: a stall at every West Norwood Feast was under discussion – which all local H&WB projects and organisations would be welcome to share with a rota to staff. How to fund the cost of the stall still to be discussed.

Teen Fair: see minute 4 above.

1. **Planning applications and pre-applications**

Aldi: 22/0495 – site adjacent to and south of 107 Knight’s Hill, SE27 0SR: JP had now contacted Lambeth Planning Dept. and a response was awaited.

23/01236/FU: East Place dark kitchen planning application: this application seemed to have stalled; AC to chase Lambeth Planning for response to earlier NAG request for further information on fundamental issues and then draft comments for discussion with JP/NP/GO.

Appeal:  Land to the Rear of 55-161 Auckland Hill London SE27 9PG: NP to contact Lambeth Planning Dept. to ascertain if Norwood Forum could assist in the defence of the decision to refuse the original application.

Queen of the South: a rooftop terrace may be the subject of a later application.

Restaurant/night club adjacent to Tulse Hill station: KH to discuss position with Staton to Station.

MTVH: /01057/FUL: Land on corner of Avenue Park Road and Thurlow Park Road: AC would draft comments for discussion with JP/NP/GO after first establishing current position with application which seemed to have stalled.

Southern Housing development at corner of Norwood Road and Thurlow Park Road: the hoardings were due to be moved on 26 June which would enable the reopening of the footway and bus stop,

Appeal: pavement opposite 39 Greenhurst Road, in front of Kwesi Mews on Lakeview Road London SE27: NAG had confirmed its earlier objections; planning sub-committee needed to consider possible representations to Planning Inspectorate.

23/01514/FUL: 126 Knight's Hill London SE27 0SS {Cheviot Gardens} - change of use of 13 flats from affordable housing (Class C3) to care housing (Class C2): objections by NAG submitted and shared; planning sub-committee needed to consider possible objection.

The future role of the planning sub-committee would be discussed at the planning meeting for 2023-24.

1. **Grants update**

Thriving Norwood Hub: The Norwood Natural Health ServiceProject:

* The evaluation sub-committee (JE, GO and Charlotte Afuape (Lambeth Pubic Health)), had completed its work with the highest scored 13 applications being approved as within the remaining budget. All were from established organisations.
* There was a possibility of further funding from Public Health, and if this was available the sub-committee would meet to award the additional funds to start-up applicants. Further due diligence would be undertaken by the sub-committee with support from KH and Diane Chapman.
* The announcement of the successful applicants was delayed pending a decision on further funding.

Norwood Forum community grants scheme:

* The JE prepared website articles on all projects except two: Portico and Holderness Way communal gardens revival project had now been published, and social media publicity undertaken. KH writing Portico article.
* Three grant recipients would be invited to attend and make presentations to the AGM (see minute 10 below)
* Due to lack of discernable progress on one application, KH to write to suggest repayment of grant to enable its redistribution.
* The AGM would be a further vehicle to celebrate the diverse projects funded. All projects would be invited to the AGM; there would be an opportunity to have stalls; a couple would be asked to make a presentation and KH would produce a video.

1. **AGM (15 July 2023) preparation**

Following the last meeting, there had been some discussion by email on the conduct of the public session at the AGM.

Unfortunately, Helen Hayes MP was unable to attend the AGM in person due to a personal engagement. Also, no ward councillors would be able to attend due to a Labour Group Away Day.

Agreed:

* To proceed with the AGM on 15 July.
* The main focus now to be an open public debate on local priorities to achieve a net zero strategy which should give Lambeth Council a steer on the local introduction of initiatives under policies such as the Kerbside Strategy. KH would discuss with the South Bank & Waterloo Neighbours (the local Forum) their experience in developing their [Carbon Zero action plan](https://sown.substack.com/p/carbon-zero-the-green-battle-of-waterloo) and consider if it would be useful to invite them to address the meeting. The planned outcome would be a list of priorities and possible organisations and individuals to lead on their development.
* KH to contact Helen Hayes asking for a video covering the important local issues within her purview: sites 18 & 19, Windsor Grove: Scrap the Yard and Auckland Hill

KH to report further to the committee via email. It would be important to manage expectations given recent experience on attempted engagement on initiatives such as the Streatham Wells proposed LTN.

Work was underway on the web page and documentation. This would all be published by the deadline of the forthcoming Saturday and publicised through a newsletter.

KH also reported that the Lambeth Kerbside Strategy team had decided that one pilot walking route under the strategy would be Auckland Hill. KH to share link.

1. **Community safety**

PV had written (18.06.23) to all committee members with an update, which was not discussed due to lack of time.

1. **Treasurer’s report**

No report required.

1. **Norwood Forum operations**

Noted.

1. **Other business**

West Norwood Health & Leisure Centre: Lambeth Council, via the Active Lambeth website, had [announced](https://active.lambeth.gov.uk/update-west-norwood-health-and-leisure-pool-works/) that the swimming pool would not open until the end of August.

West Norwood Feast (2 July 2023): volunteers needed for stall to promote Norwood Forum and the AGM. KH to email separately

Next meeting: Monday 24 July 2023 (6:30pm) at The Hope (3 July meeting was cancelled).

The meeting ended at 8:25pm.

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| **Other Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {19.06.23} | KH/NP/  JM/TS |  |
| 1. Naming the Station Rise to Norwood Road alley way: competition with Elmgreen School. ACr: note on street naming principles NP: consider competition {28.04.21} | ACr  NP |  |
| 1. Treasurer reports {20.02.23} | NP |  |
| 1. Planning applications {19.06.23}  * Avenue Park Road application; draft response * Auckland Hill appeal; report back on response | AC |  |
| 1. CSP:  * Eat around the world: developed idea {06.09.21} * Plans for {09.05.22}: * Youth engagement and education outreach programmes for the coming summer * Access to local health and welfare services as Covid restrictions lift * Safe access to on-line services, including those of the NHS   Meetings as such were unlikely. | PV |  |
| 1. Equality, diversity and inclusion: EDI Policy – implementation {19.06.23} | GO/JP/JE | 24.07.23 |
| 1. Website: explore addition of health & wellbeing page {20.02.23} | KH/PV |  |
| 1. Norwood Forum Community Grants scheme {19.06.23} | JE |  |
| 1. Norwood Forum Thriving Norwood Hub: The Norwood Natural Health Service Project {19.06.23} | KH |  |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {15.05.23}  * Draft report * Draft FoI * Movement against tall blocks | KH  ACr  KH |  |
| 1. **Norwood Forum AGM: review planned event (19.06.23)** | KH & all | 03.07.23 |
| 1. GDPR and data protection: annual review | TS | By 01.08.23 |

Appendix

Goals:

* Larger committee (currently 7 members; constitution allows up to 15 members)
* Reach deeper/wider into our communities
* Give Forum stronger voice
* Make Forum more relevant to local people
* Strength in unity
* Community cohesion
* Promoting agency
* Bridging communities.

Agreed a short intro text about the Forum was needed for sharing with contacts, along with a new postcard. KH will provide a first draft for both, for email discussion/editing prior to the next committee meeting.  
  
Ideas list for ways to promote the Forum. Whilst the new postcard is designed along with drafting new intro wording, focus to be on creating contact lists:

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| **Purpose** | **Action** |
| **Contacts/contact lists** | |
| TRA’s | KH |
| WhatsApp groups – especially street and school (noted that people do opt out) | ALL |
| Neighbourhood Watch | PV |
| Faith groups | GO |
| Health providers, Link workers | PV, KH |
| Sports groups | AC |
| Housing (not Lambeth) – care and residential, housing associations etc – everyone to look at noticeboards outside these buildings they regularly pass and note down contact details | ALL |
| **Promotion when blurb/postcard available** | |
| Promote Forum to Gipsy Hill Health & Wellbeing Grants applicants | KH |
| Promote Forum to Forum Community Grants applicants | JE |
| Approach owners of local businesses who live locally, via Station to Station (KH) but also reach Crystal Palace, Gipsy Hill, Rosendale Road shops. Leverage all our contacts | ALL |
| Posts on Next Door, West Norwood Local (Facebook), any other FB pages and other social media platforms | ALL |
| Schools: leafleting, via school bags, newsletters (though parents often say they don’t read those) – schedule/rota will be needed | ALL |
| Public noticeboards | ALL |
| Lambeth Talk, Love Lambeth, Brixton Bugle, Brixton Buzz | KH |
| **Groups to reach – discussion points to go forward** | |
| Young people: how the Forum could engage with young people to better understand how to represent the things that are important to them. It was recognised it was unlikely young people would want to join the committee; they would though be welcome. It was agreed to utilise our existing contacts with Rathbone/Norwood Consortium, Emmanuel Youth Club and Emmanuel Homework Club (recipients of Gipsy Hill grant funding), and 4All, in the first instance.  Aim – to find a small handful of young people we could organise to speak to – potentially over pizza.  Reasons we think young people should engage with us:   * Good for mental health * Have stake in community * Make Norwood a better place for them * Promoting life skills * Safe homeworking space.   General agreement that these will not necessarily attract anyone to actually speak to us, so we need to use our contacts to help us with this aim. | 4ALL – NP Rathbone/Norwood Consortium – PV Emmanuel Youth and Homework clubs - KH |
| Older people: first action is for all to collectively make a list of contacts found on noticeboards outside care and residential homes, etc. It was noted that AgeUK had recently brought out a really useful new leaflet; copy needed for next meeting. CW advised that hard copies of Lambeth’s leaflet on cost of living crisis were to be distributed, with details on timing and how awaited. The Forum has links to Lambeth resources already on our website. Challenge of reaching those to whom the Forum might be most useful for – those living alone – discussion to continue. | ALL |
| Residents: aid recognition and establishment of residents’ groups: a guide on how to establish a group that is recognised by Lambeth – speak to John O’Reilly, Lambeth Residents Engagement Officer for our area. | KH |

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| **Resources we will use** | |
| Signpost to website: [www.norwoodforum.org](http://www.norwoodforum.org) | ALL |
| Signpost to our newsletter: [Sign up to newsletter](file:///C:\Users\Kim\Downloads\and%20join%20us%20here%20by%20signing%20up%20for%20your%20newsletter) | ALL |
| Signpost to our social media: Facebook, Twitter, Instagram: @NorwoodForum | ALL |
| New A5 promotion post card and/or short Forum blurb | KH |

**Groups with named Norwood Forum representative**

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network – *KH, NP*  
Lambeth Biodiversity Network  
Friends of various parks –

* Norwood Park – *JP*
* Tivoli Park - *JP*
* Tritton Vale Pocket Garden - *KH*
* Brockwell - *NJ*

Lambeth Air Quality Action Plan Steering Group - *KH*  
Lambeth Neighbourhood Champions

Lambeth Safer Neighbourhood Board – *PV chair* (representing LFN: all community forums)

Safer Neighbourhood Panels – ward based:

Gipsy Hill – *GO*  
Knights Hill – *KH to establish new representative (was JE)*  
West Dulwich & St. Martins – *NP*  
Health and Wellbeing Network Breakfast meetings – *PV/KH*

Friends of West Norwood Health & Leisure Centre & Park – *JP*  
Lambeth Thriving Network - *KH*  
Lambeth Local History Forum - *TS*

West Norwood Neighbourhood Working Pilot - *KH*Lambeth Community Hub Network – *JP*  
Lambeth Food Hub Network - *PV*

Lambeth Voluntary and Community Sector Participation Group - *KH*

Lambeth Prevent Advisory Group? – *PV*

Lambeth Digital Inclusion Network - *PV*

West Norwood Cemetery - *TS*

Streetworks – *KH, NP, TS*

Primary Care Networks: *all about education/H&WB/partnership activities – note below*  
Old Dairy – *NP*  
Hill, Brook and Dale – *PV, AC*

Norwood Action Group – we are invited to attend each committee meeting - *NP*