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**Norwood Forum Committee**

**Monday 12 December 2022 at 6:30pm**

**Zoom meeting
Minutes**

**Present:** Anne Crane (AC), Jane East (JE), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair), Noshir Patel (NP) (Treasurer) and Jane Pickard (JP)

**Also present:** Councillor Jackie Meldrum (JM); Catherine Walsh (Lambeth Council)

**Apologies:** Philip Virgo (PV); Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meeting: Monday, 21 November 2022**

Approved.

1. **Work programme 2022-23**

Noted.

1. **LFN** **Commissioning Outcomes 2021-24**

Draft EDI Policy discussed as prepared by JP and GO, slightly amended and approved subject to final review (attached).

KH to research local contacts from Lambeth Youth Council and allied Council groupings and invite Ryan Spence to attend first meeting in the new year.

Discussion on accessibility of the venues used by the Forum: different requirements for committee meetings (where through regular use, accessibility is known) and public meetings (where accessible requirements may be unknown and need to be established (availability of induction loop to be remembered, though not all loops are accessible to all)).

GO offered to research church availability. KH to share existing knowledge.

CW advised Norwood Forum was the first LFN member to be working on their EDI policy.

Next steps:
GO, JE and JP agreed to form sub-committee to progress ideas and ways of implementing the policy in practice.

1. **Campaign update**

[Parliamentary constituency review: published revised proposals](https://www.norwoodforum.org/news/17-nov-22/dulwich-and-west-norwood-constituency-set-remain): Forum response was sent; a couple of committee members had also done so.

[Sites 18 & 19](https://norwoodforum.org/site-18-and-site-19): all to sign petition here, and encourage contacts to do so:

<https://moderngov.lambeth.gov.uk/mgEPetitionDisplay.aspx?ID=547&RPID=66174712&HPID=66174712>

KH to promote in next newsletter. KH had drafted campaign steering group response to be sent to the Cabinet Member.

Streetworks: the [Norwood Road](https://norwoodforum.org/news/17-nov-22/norwood-road-resurfacing-works) resurfacing scheme was now scheduled to start on 9 January.

The [Tulse Hill gyratory](https://norwoodforum.org/news/02-dec-22/tulse-hill-gyratory-tfl-resurface-monday-5-december) resurfacing scheme by TfL was underway; there had been no co-ordination with the Council, and no attempt to reach the local community despite the Forum’s joint working with TfL on the Streetworks project. Very limited information was available on road and bus diversions. Also, working hours were not being adhered to by the contractor.

Removal of Tulse Hill gyratory: KH had attended a walkabout at the gyratory with TfL, political representatives and Station to Station. In October 2022 TfL budgeted £120k for an Outcome Definition Study (ODS) in the next financial year. The ODS content is to be confirmed before Xmas but expected to be a research exercise of options to improve safety and community cohesion etc. around the gyratory, building on the original redesign work but also looking at what short term measures might be implemented more quickly with a positive impact, e.g. additional traffic calming and greening. Once the ODS is complete, a further meeting with community groups would be held.

[Streatham Wells LTN](https://norwoodforum.org/news/04-dec-22/streatham-wells-low-traffic-neighbourhood-public-meeting): a public meeting organised by Streatham Action had been held on 07.12.22, and vociferous objections raised to the Council proposals. In the light of a drop-in meeting on 10.12.22 organised by Councillor Ibtisam Adem, it was apparent the 18 month trial will proceed; a public consultation was underway:

<https://streathamwells.commonplace.is/?medium=email&source=GovDelivery>

until 23.12.22; all should make personal comments and KH would draft a response from Norwood Forum. Councillor Adem has a WhatsApp group Knights Hill Safer Street Alliance. Anyone with an active interest can join.

1. **Grants update**

Gipsy Hill health & wellbeing small grants scheme round 2: commencement date at the end of January 2023 to be advised by KH.

Norwood Forum community grants scheme: most are already underway and JE advised and asked to attend events as they arose.

1. **Community Safety** (see written note from PV)

Not discussed due to lack of time.

1. [**Wild Norwood 2022**](https://norwoodforum.org/wild-norwood-2022)

Not discussed due to lack of time. KH to send link to video.

1. **Treasurer’s report**

NP to check invoice had been sent for LFN grant.

Not otherwise discussed due to lack of time.

1. **Planning applications and pre-applications**

[22/03361/FUL: 1-5 Waylett Place London SE27 9AF](https://planning.lambeth.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RIISAQBOFLB00) (part of site 18): JP and AC were progressing an objection. AC to write to Lambeth to say comments will follow post Christmas.

Avenue Park Road: pre-application consultation by Metropolitan Housing: AC had suggested a meeting with the applicant’s consultants and NAG, and requested circulation of corrected plans and cross-sections.

Aldi: [22/04095/FUL - site adjacent to and south of 107 Knight's Hill, SE27 0SR](https://planning.lambeth.gov.uk/online-applications/simpleSearchResults.do?action=firstPage): objection needed to be drafted on basis of issues raised in summer 2022 pre-consultation: AC.

1. **Norwood Forum operations**

Feedback form to be used by all to record attendance and give feedback from meetings attended as representative of Forum.

The same form should also be used if attending a meeting or event in another capacity and there is information that would be useful for the Forum to know about.

The purpose of the form is to better record the activities of the committee and to enable the easy sharing of necessary information across Forum Committee members and facilitate any necessary discussion at Committee meetings.

Not otherwise discussed.

1. **Other business**

The Hope: Christmas appeal: agreed to donate 20 boxes of mince pies.

Pre-Xmas meet-up: KH to ascertain if all Committee members could attend West Norwood Feast Xmas party; if not another date/time to be found.

The meeting ended at 8:00pm.

Next meeting: Monday 16 January 2023 (6:30pm) (The Hope).

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| **Other Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}
* Need to proceed
* Suggestions on areas of land
 | JMAll  |  |
| 1. Streetworks:
* finishing the Norwood Road phase {12.12.22}
 | KH/NP/JM/TS  | 16.01.23 |
| 1. Naming the Station Rise to Norwood Road alley way: competition with Elmgreen School. ACr: note on street naming principles NP: consider competition {28.04.21}
 | ACrNP  |  |
| 1. Treasurer reports {09.07.22}
 | NP  | 16.01.23 |
| 1. Planning applications {21.11.22}
 | ACr  |  |
| 1. CSP:
* Eat around the world: developed idea {06.09.21}
* Plans for {09.05.22}:
* Youth engagement and education outreach programmes for the coming summer
* Access to local health and welfare services as Covid restrictions lift
* Safe access to on-line services, including those of the NHS

Meetings as such were unlikely.  | PV  |  |
| 1. Equality, diversity and inclusion: EDI Policy – implementation {16.01.23}
 | GO/JP  |  |
| 1. Website and comms review workshop {04.10.21}
 | KH  | 16.01.23 |
| 1. Norwood Forum Community Grants scheme {21.11.22}
 | JEKH | 16.01.23 |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {21.11.22}
* Draft report
* Draft FoI
* Movement against tall blocks
 | KHACrKH |  |
| 1. GDPR and data protection: annual review
 | TS  | By 01.08.23 |

Appendix

Goals:

* Larger committee (currently 7 members; constitution allows up to 15 members)
* Reach deeper/wider into our communities
* Give Forum stronger voice
* Make Forum more relevant to local people
* Strength in unity
* Community cohesion
* Promoting agency
* Bridging communities.

Agreed a short intro text about the Forum was needed for sharing with contacts, along with a new postcard. KH will provide a first draft for both, for email discussion/editing prior to the next committee meeting.

Ideas list for ways to promote the Forum. Whilst the new postcard is designed along with drafting new intro wording, focus to be on creating contact lists:

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| **Purpose** | **Action** |
| **Contacts/contact lists** |
| TRA’s  | KH |
| WhatsApp groups – especially street and school (noted that people do opt out)  | ALL |
| Neighbourhood Watch  | PV |
| Faith groups  | GO |
| Health providers, Link workers  | PV, KH |
| Sports groups  | AC |
| Housing (not Lambeth) – care and residential, housing associations etc – everyone to look at noticeboards outside these buildings they regularly pass and note down contact details | ALL |
| **Promotion when blurb/postcard available** |
| Promote Forum to Gipsy Hill Health & Wellbeing Grants applicants | KH |
| Promote Forum to Forum Community Grants applicants | JE |
| Approach owners of local businesses who live locally, via Station to Station (KH) but also reach Crystal Palace, Gipsy Hill, Rosendale Road shops. Leverage all our contacts | ALL |
| Posts on Next Door, West Norwood Local (Facebook), any other FB pages and other social media platforms | ALL |
| Schools: leafleting, via school bags, newsletters (though parents often say they don’t read those) – schedule/rota will be needed  | ALL |
| Public noticeboards | ALL |
| Lambeth Talk, Love Lambeth, Brixton Bugle, Brixton Buzz | KH |
| **Groups to reach – discussion points to go forward** |
| Young people: how the Forum could engage with young people to better understand how to represent the things that are important to them. It was recognised it was unlikely young people would want to join the committee; they would though be welcome.It was agreed to utilise our existing contacts with Rathbone/Norwood Consortium, Emmanuel Youth Club and Emmanuel Homework Club (recipients of Gipsy Hill grant funding), and 4All, in the first instance.Aim – to find a small handful of young people we could organise to speak to – potentially over pizza.Reasons we think young people should engage with us:* Good for mental health
* Have stake in community
* Make Norwood a better place for them
* Promoting life skills
* Safe homeworking space.

General agreement that these will not necessarily attract anyone to actually speak to us, so we need to use our contacts to help us with this aim. | 4ALL – NPRathbone/Norwood Consortium – PVEmmanuel Youth and Homework clubs - KH |
| Older people: first action is for all to collectively make a list of contacts found on noticeboards outside care and residential homes, etc.It was noted that AgeUK had recently brought out a really useful new leaflet; copy needed for next meeting.CW advised that hard copies of Lambeth’s leaflet on cost of living crisis were to be distributed, with details on timing and how awaited. The Forum has links to Lambeth resources already on our website.Challenge of reaching those to whom the Forum might be most useful for – those living alone – discussion to continue. | ALL |
| Residents: aid recognition and establishment of residents’ groups: a guide on how to establish a group that is recognised by Lambeth – speak to John O’Reilly, Lambeth Residents Engagement Officer for our area. | KH |

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| **Resources we will use** |
| Signpost to website: [www.norwoodforum.org](http://www.norwoodforum.org)  | ALL |
| Signpost to our newsletter: [Sign up to newsletter](file:///C%3A%5CUsers%5CKim%5CDownloads%5Cand%20join%20us%20here%20by%20signing%20up%20for%20your%20newsletter) | ALL |
| Signpost to our social media: Facebook, Twitter, Instagram: @NorwoodForum | ALL |
| New A5 promotion post card and/or short Forum blurb | KH  |

**Groups with named Norwood Forum representative**

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network – *KH, NP*
Lambeth Biodiversity Network
Friends of various parks –

* Norwood Park – *JP*
* Tivoli Park - *JP*
* Tritton Vale Pocket Garden - *KH*
* Brockwell - *NJ*

Lambeth Air Quality Action Plan Steering Group - *KH*
Lambeth Neighbourhood Champions

Lambeth Safer Neighbourhood Board – *PV chair* (representing LFN: all community forums)

Safer Neighbourhood Panels – ward based:

Gipsy Hill – *GO*
Knights Hill – *KH to establish new representative (was JE)*
West Dulwich & St. Martins – *NP*
Health and Wellbeing Network Breakfast meetings – *PV/KH*

Friends of West Norwood Health & Leisure Centre & Park – *JP*
Lambeth Thriving Network - *KH*
Lambeth Local History Forum - *TS*

West Norwood Neighbourhood Working Pilot - *KH*Lambeth Community Hub Network – *JP*
Lambeth Food Hub Network - *PV*

Lambeth Voluntary and Community Sector Participation Group - *KH*

Lambeth Prevent Advisory Group? – *PV*

Lambeth Digital Inclusion Network - *PV*

West Norwood Cemetery - *TS*

Streetworks – *KH, NP, TS*

Primary Care Networks: *all about education/H&WB/partnership activities – note below*
Old Dairy – *NP*
Hill, Brook and Dale – *PV, AC*

Norwood Action Group – we are invited to attend each committee meeting - *NP*